



**STATE OF LOUISIANA
BOARD OF EXAMINERS OF
NURSING FACILITY ADMINISTRATORS**

www.labenfa.com

Phone: (225)295-8571 Opt. 1 Fax: (225)295-8574 5647 Superior Drive, Baton Rouge, LA 70816-6049

**REQUEST FOR APPROVAL TO OFFER
AN INDIVIDUAL CONTINUING EDUCATION COURSE**

§509. Subjects for Examination and Continuing Education

- A. The following shall be considered as guidelines with respect to the subjects for the written examination and continuing education:
1. management and administration;
 2. environmental health and safety;
 3. resident care;
 4. therapeutic and support care services;
 5. laws, rules, regulations, and guidelines affecting long-term care.

**Instructions: Send \$50.00 per hour (3 hour minimum) for the date and time listed below.
(Payable to: LABENFA)**

**If course is offered on multiple dates, send payment for each course offered.
Payments may be made by credit card. Call Office for Details.**

1. Date of Request: _____

2. Course Title(s): _____

3. Organization(s) offering course: _____

4. Address: _____

Phone: _____ FAX: _____

5. Number of Clock Hours requested (full and half hours, only): _____

6. Date(s) of CEU: _____

7. Meeting Place(s) of CEU: _____

8. Name of Instructor(s): _____

NOTE: Attach of brief course description, agenda and brief description of each instructor's qualifications. DO NOT send detailed curriculum vitae.

Approved Hours: _____

Mark A. Hebert, Executive Director

Date Approved: _____

Date Paid: _____ Ck #: _____ or Annual Provider #: _____ Paid thru: _____